MAA GROUP BERHAD
Reg. No. 199801015274 (471403-A)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 28TH ANNUAL GENERAL MEETING

(1) PHYSICAL 28TH ANNUAL GENERAL MEETING ("AGM")

The 28th AGM of MAA Group Berhad ("the Company") will be conducted physically as follows:

DAY AND DATE	TIME	MEETING VENUE
Wednesday, 2 December 2026	1.30 p.m.	Dewan Berjaya, Main Club House, Bukit Kiara Equestrian & Country Resort, Jalan Bukit Kiara, Off Jalan Damansara, 60000 Kuala Lumpur ("Main Venue").

(2) REGISTRATION ON THE DAY OF THE 28TH AGM

(i) All members, proxies, corporate representatives and attorneys are required to register their attendance at the registration counters on the day of the 28th AGM for verification of their eligibility to attend the 28th AGM.

(ii) Registration will commence at 11.30 a.m. on the day of the 28th AGM and will close upon the announcement by the Chairman of the 28th AGM. The registration counters will be located at the entrance of the Dewan Berjaya, Main Club House, Bukit Kiara Equestrian & Country Resort.

(iii) Please present your original MyKad or Passport (for non-Malaysian shareholders) for verification purposes during registration. Photocopy of MyKad or Passport will not be accepted. Please note that registration on behalf of another person is strictly prohibited, even if you are in possession of that person's original MyKad or Passport.

(iv) Upon verification and registration:

(a) Please sign the attendance list and an identification wristband bearing a barcode will be issued at the registration counter for admission to the meeting hall and for voting purposes.

(b) If you are attending the 28th AGM both as a shareholder and as a proxy, you will only be registered once and will be issued with only one (1) identification wristband.

(c) Please note that entry into the meeting hall will not be permitted without the identification wristband. You are advised to retain the identification wristband throughout the 28th AGM as it will be required for voting purposes. No replacement wristband will be issued in the event that the identification wristband is lost or misplaced.

(d) The registration counters are strictly for identity verification and registration purposes only. Should you have any enquiries or require any clarification, please proceed to the Help Desk.

(e) Please note that if you have submitted your Form of Proxy prior to the 28th AGM and subsequently decide to attend and vote at the 28th AGM in person, you are required to revoke the appointment of your proxy(ies). You and your appointed proxy(ies) will not be permitted to attend and participate in the 28th AGM together.

(3) APPOINTMENT OF PROXY(IES), ATTORNEY(IES) OR CORPORATE REPRESENTATIVE(S)

If a shareholder is unable to attend the 28th AGM on 2 December 2026, he/she may appoint a proxy or the Chairman of the meeting to attend, participate and vote on his/her behalf by completing and submitting the Form of Proxy, and indicating his/her voting instructions therein.

Shareholders who appoint proxy(ies) to attend, participate and vote at the 28th AGM on their behalf shall ensure that the duly executed Form of Proxy, in hard copy form, is deposited with Trace Management Services Sdn Bhd, the Share Registrar of the Company, at Suite 11.05, 11th Floor, No. 566, Jalan Ipoh, 51200 Kuala Lumpur, not less than forty-eight (48) hours before the time appointed for holding the 28th AGM or any adjournment thereof. Any Form of Proxy received after the prescribed deadline shall be treated as invalid.

(4) GENERAL MEETING RECORD OF DEPOSITORS

For the purpose of determining a member who shall be entitled to attend the 28th AGM, the Company shall request Bursa Malaysia Depository Sdn Bhd, in accordance with Articles 72(4)(a), 72(4)(b) and 72(4)(c) of the Company's Constitution and Section 34(1) of the Securities Industry (Central Depositories) Act 1991, to issue a General Meeting Record of Depositors as at 26 November 2026.

Only a depositor whose name appears on the Record of Depositors as at 26 November 2026 shall be entitled to attend, participate and vote at the 28th AGM or appoint proxy(ies) to attend, participate and vote on his/her behalf.

(5) PARKING

Parking is available free of charge. Shareholders and attendees are advised to park their vehicles at the visitors' parking area of the Sports Complex, located opposite Dewan Berjaya.

(6) REFRESHMENT

No lunch will be served at the AGM. However, coffee and tea will be served prior to the commencement of the AGM outside the entrance to the meeting hall.

(7) RECORDING OR PHOTOGRAPHY

Any form of recording or photography of the 28th AGM proceedings is strictly prohibited.

(8) ENQUIRY

If you have any enquiries relating to the registration for the 28th AGM, please contact the following representatives of our Share Registrar during office hours from Monday to Friday, from 9.00 a.m. to 1.00 p.m. and from 2.00 p.m. to 6.00 p.m.:

Trace Management Services Sdn Bhd
Reg. No.: 197901004366 (48646-M)
Suite 11.05, 11th Floor,
No. 566, Jalan Ipoh,
51200 Kuala Lumpur.

Tel. No. : 03-6252 8880
Fax No. : 03-6252 8080
Email : lily@crestcorp.com.my or prabu@crestcorp.com.my